

Wynn School PAC
Meeting Minutes

Wednesday, December 4, 2019 at 6:15 PM
Meeting held in the Office Conference Room

Attendance

Carolyn Gaglione- Co- Chair
Lynette Montejo - Treasurer
Mr. Weir - Principal
Sara Cohen

Welcome

Carolyn welcomed everyone to the PAC meeting. Meeting began at 6:15PM. All attendees introduced themselves.

Minutes

A **Motion** by Lynette Montejo was made to approve the September 2019 meeting minutes. The motion was **Seconded** by Sara Cohen. September 2019 Meeting Minutes **Approved**.

Financials

Lynette Montejo, PAC Treasurer, discussed the Treasurer's Report. A **Motion** by Sara Cohen was made to approve the Treasurer's Report. The motion was **Seconded** by Carolyn Gaglione. December 2019 Treasurer's Report **Approved**.

-Cash balance at 12/1/19 is \$12,301.16.

-Fundraising activities: Results of fundraising netted \$2,656.15 from Yankee Candle/SoulWarming sales, and \$1,715 in direct donations, including one donation of \$1,000 from the Adams Family. In addition, we earned \$727.50 from GC sales/donation from (another) Adams Family.

-Budgeted expenditures: Based on the fundraising results, Treasurer recommends approval of the following expenditures which would result in estimated year-end net cash added for the year of (\$5,202). Treasurer recommends vote to approve (1) Arts & Enrichment budget of \$3,480 (2 sessions Museum of Science @ \$950, Earthview @ \$800 and Ann Frank @ \$780), (2) Hospitality/staff lunch budget of \$500 (last year we spent \$309), (3) School Improvement/Landscaping of \$200, and (4) 8th Grade EOY Activity of \$1,000. Principal has \$2,500-3,000 to spend as result of fundraising. Plan to discuss Principal's Wish List for use of funds.

-Actual receipts (under "Planned Fundraising") for the period includes receipts Yankee Candle/SoulWarming of \$5,663.15, donations of \$1,715, Helpsy check \$132.17 and Amazon Smile \$15.39. In addition, we received \$52,000 for GC sale/donation, which netted \$727.50 to PAC (after 50/50 split with TMHS PAC).

- **Actual expenditures** for the period includes costs for Yankee Candle/SoulWarming for \$3,007, reimbursement for prior year Staff Lunch of \$235.94 (see at "P/Y Budget Items"), cost of GC order \$50,545, split GC/donation with TMHS PAC \$727.50 and \$20 reimburse Paige for front entrance plants.

Updates-Fundraiser

Sales have declined this year but between the donations that we received the PAC will be able to continue with the budget that was approved.

Committee Updates

- Box Tops- Due to the fact that Box Tops no longer can be clipped and they are now scanned from your grocery list Sara Cohen is going to try to change this program so that the Wynn School can still benefit.
- Arts and Enrichment- Musuem of Science Traveling Programs- Dynamic Earth: Heat Flow is scheduled for March 5th for 7th grade and Motion Forces and Energy is scheduled for March 3rd for 8th grade. Mr. Weir is going to check with the 7th grade teachers regarding Earthview. Carolyn has been in contact with the Shakespeare Company and booked the program for May 15th.
- Community Giving-Coats for Kids will continue this year. We have collected approximately 20 coats and the program ends the beginning of January.
- Hospitality- The Holiday Cookie Stroll we be on Thursday, December 19th. A sign-up genius has been created.
- Scholastic Dollars and Book Fair- It was decided to stay with Scholastic for our Book Fair. We do not have a volunteer for this project and Carolyn has done many Scholastic Book Fairs and does not mind heading the fair but would rather not learn another company since this is her last book fair. Carolyn will send Mr. Weir the Scholastic Dollars catalog to determine if there is anything that can be purchased for the school.

Carolyn thanked everyone for attending the PAC meeting.

Motion to end meeting made, and Seconded. Meeting adjourned at 6:50 PM.