

PAC MEETING AGENDA

Date: March 23, 2022 @ 7pm (TMHS 1st floor teacher's lounge)

****** MASKS ARE OPTIONAL ******

- 1. Welcome**
- 2. Approval of Previous Meeting Minutes (Feb 2022)**
- 3. Financial/Treasurer's Report**
 - a. Review Treasurer's Report**
 - b. Looking for new Treasurer to start & train this year**
- 4. Principal's Report / Staff Requests**
- 5. Fundraising/Donations**
 - a. Trivia Night (Thursday, May 5, 2022 @ TCC)**
 - b. Jen G. update on raffles for Trivia Night and ANL**
- 6. Calendar Raffle update-Carolyn G.-mailed the week of 3/11**
- 7. Grant Updates-Karla Branchaud**
- 8. TMHS senior Scholarship drawing-10 \$500 winners**
- 9. All Night Long update-Lori & Carolyn**
 - a. Activities-Debbie Adams**
 - b. Parent donations-set up Amazon wish list (Jen M. & Sara)**
 - c. Food-Christine Paquette/Lori**
 - d. Forms mailed to seniors the week of 3/11**
- 10. Future Meeting Dates**
 - a. 4/27 & 5/25-@ 7pm**
- 11. Questions & Comments**



PAC MEETING AGENDA

Date: February 28, 2022 @ 7pm (TMHS 1st floor teacher's lounge)

***** MASKS ARE OPTIONAL *****

- 1. Welcome**
- 2. Approval of Previous Meeting Minutes (Jan 2022)**
- 3. Financial/Treasurer's Report**
 - a. Review Treasurer's Report**
- 4. Principal's Report / Staff Requests**
- 5. Fundraising/Donations**
 - a. Trivia Night (Thursday, May 5, 2022 @ TCC)**
 - i. Look at other locations?**
 - b. Jen G. update on raffles for Calendar & Trivia**
 - c. Senior Sign fundraiser w/ Kelly Wentworth**
- 6. Calendar Raffle update-Carolyn G.**
 - a. Month of April**
- 7. Grant Updates-Karla Branchaud**
- 8. All Night Long update-Lori & Carolyn**
 - a. Activities-Debbie Adams**
 - b. Raffle table-Jen Moynihan**
 - c. Food-Christine Paquette**
- 9. Future Meeting Dates**
 - a. 3/30, 4/27 & 5/25-@ 7pm**
- 10. Questions & Comments**

Tewksbury Memorial High School PAC

February 28, 2022

Attendees: Carolyn Gaglione, Lori Carriere, Debbie Adams, Sara Cohen, Jennifer Moynihan, Karla Branchaud

Introductions:

Carolyn Gaglione opened the meeting at 7:00 P.M

Minutes:

Meeting minutes from January 2022 were approved

Financial Report: Changed budget for Trivia Night 2022 to zero for planning purposes. Result is ending cash of \$11,295.36 to be used for year end planning. Any earnings from Trivia Night can go towards ANL 2022 if desired.

Principles Report:

Nothing to report – no staff requests.

Fundraising/Donations:

Trivia Night: Penciled in for Thursday, May , 2022 at TCC

Senior Lawn Signs: Working with Kelly Wentworth for seniors to purchase lawn signs from. PAC will need to organize the distribution/student or parent pick-up of the signs. Information to be mailed home to seniors in the ANL packet the week of March 14th.

Calendar Raffle:

The Calendar Raffle will be held in the month of April. Were able to get some TMHS football passes, Mamma Mia tickets and Premiere parking & seating for 2022 graduation and scratch tickets to supplement the calendar with. The calendar raffle will be mailed home to all students the week of March 14th. The calendar raffle will be included in the seniors ANL packet to be mailed the week of March 14th.

Grants:

Karla received 3 applications for Grant funds; 2 new requests and 1 repeat request. Deadline for applications is 3/14. PAC will review all applications at the 3/23 meeting if not before. Karla made a suggestion to move the Grant application process to the beginning of the school year (Sept) for 2022-2023.

All Night Long:

Fliers & sign up information will be mailed to all seniors the week of March 14th. Debbie Adams will secure contracts for entertainment. Talked about creating a public amazon wish list for parents to purchase items off of for the raffle-Sara & Jen Moynihan. We will create a SUG for drinks/gift cards/volunteers when it gets closer to graduation. Need to work on food & donations.

Celebrate a Senior 2022(Facebook):

Jeannie Della Piana will handle for 2022

Envelope Stuffing:

Meeting 3/9/2022 @ 7pm in TMHS Cafeteria to stuff envelopes for senior ANL information and the calendar raffle (all students)

Meeting adjourned: 8:32 PM

Next PAC Meeting March 23, 2022 @ 7:00 P.M.

(Notes recorded by Lori Carriere)

Tewksbury Memorial High School PAC

January 26, 2022

Attendees: Christine Demers, Carolyn Gaglione, Lori Carriere, Lynette Montejo, Jenn Griffin, Karla Branchaud, Jen Moynihan, Debbie Adams,

Introductions:

Carolyn Gaglione opened the meeting at 7:01 P.M

Minutes:

Meeting minutes from November 2021 were approved

Financial Report:

Our starting cash balance on July 1, 2021, is \$18,907.17 , this is the beginning of our 2021/2022 TMHS PAC school year. Income \$8,141.22 Applefest 2021, parking raffle \$1,378.35 and donations \$460.90. Disbursement's PAC supplies 316.86, Staff lunch 359.75 and ANL \$2901.95 Checkbook balance is \$25,309.08. . Approved year end expenses: senior activity/gifts \$8,500.00, donation to lower class \$3,000.00 (1,000 per class), scholarships \$5,000.00 and hospitality event \$1500.00. Our projected year-end balance is \$11,500.00 voted and approved the November financials.

Principles Report:

Nothing to report – no staff requests

Adopt a family for Christmas was very appreciative of the gifts they received.

ANL:

Friday June 10 – 9:00 pm – 5:00 am June 11

Cost: \$25 if registration is paid by 4/1 after 4/1 \$30 a gift bag is not guaranteed

Decorate hall with raffles, Re-do the Boston area. Looking for new ideas/activities such as Bingo,

Karaoke, photo booth, racetrack, fortune teller, caricature artist

Looking for food, raffle, and decorations volunteers along with gift card donations.

Trivia Night:

Looking for a new venue. Moving the date from March to April or May.

Grants:

Going to check with Principal Bernard to see if this will be receptive with the current teacher situation.

If there is a good teacher response the principal must approve the form, then he will send the form and letter to the teachers.

Meeting adjourned 8:48 PM

Next PAC Meeting February 28, 2022 @ 7:00 P.M. – **Note the day change is a Monday**

(Notes recorded by CD)