

# Tewksbury Memorial High School PAC

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October 28, 2020

**Attendees:** Christine Demers, Sharon Pierce, Joy Beatrice, Sara Cohen, Martha Duffett, Deb Adams, Maureen Castiglione, Lori Carriere

**Introductions:**

Sharon Pierce opened the meeting at 7:19 P.M via Zoom.

**Minutes:**

Meeting minutes from September 2020 were accepted

**Financial Report:**

Our starting balance on July 1, 2020 as \$17,865.14, this is the beginning of our 2020/2021 TMHS PAC school year. Income \$6,763.46 includes Applefest (which is restricted until 2021) and Amazon smile donation. Disbursements were \$347.80 Checkbook balance is \$24,280.79. We have \$17, 540.79 cash available after the removal of \$6740.00 which is the restricted cash. Approved \$400.00 for PAC supplies, approved \$1500.00 for hospitality of which \$500.00 was allocated for the first day of school decoration and grab and go food for the teachers first day of school. (Pac holding class of 2020 funds) No Financials presented at meeting

**Principal Report:**

Working with students on virtual tutoring with NHS  
Meeting with DECA in regard to the annual fashion show – how to have it.  
Planning staff breakfast

**Fundraising:**

Waiting for final numbers for the 2 movie nights  
There were a few glitches, some people had trouble getting the radio station to hear the l=movie. they  
November raffle is the cornhole boards.  
Thinking of having a raffle of the month: some ideas are:  
December JB butcher (waiting to hear from Krissy)  
Looking for ideas: paint night

**Applefest:**

Crafters are invited to update the Applefest face book page with their products.

**Other Business:**

Staff breakfast Monday of Thanksgiving week it will be grab and go – Christine White is the lead

**Meeting adjourned 7:44 PM**

Next PAC Meeting January 27,2021 @ 7:00 P.M. (no meeting in November and December)

(Notes recorded by CD)

# Tewksbury Memorial High School PAC

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September 23, 2020

**Attendees:** Christine Demers, Sharon Pierce, Joy Beatrice, Sara Cohen, Martha Duffett, Deb Adams, Krissy Polimeno, Maureen Castiglione, Karla Branchaud, Carolyn Gaglione

**Introductions:**

Sharon Pierce opened the meeting at 7:14 P.M via Zoom.

**Minutes:**

Meeting minutes from August 26, 2020 were accepted

**Financial Report:**

Our starting balance on July 1, 2020 as \$17,865.14, this is the beginning of our 2020/2021 TMHS PAC school year. Income \$6,763.46 includes Applefest (which is restricted until 2021) and Amazon smile donation. Disbursements were \$347.80 Checkbook balance is \$24,280.79. We have \$17, 540.79 cash available after the removal of \$6740.00 which is the restricted cash. Approved \$400.00 for PAC supplies, approved \$1500.00 for hospitality of which \$500.00 was allocated for the first day of school decoration and grab and go food for the teachers first day of school.

No Financials presented at meeting

**Fundraising:**

Drive in movie night at Wamesit Lanes – August 30 @ 7:00 pm – event sold out- made around \$6,000 (second one was cancelled)

Working with Wamesit and the board of health to rectify the issues to have a second movie night in October

Parking pass raffle – VIP Parking 2 spots made are \$750.00

Pac could sell Tewksbury gators no longer able to sell gators they are not permitted in school

Thinking of having a raffle of the month: some ideas are:

- Ticket pass raffle- sports pass
- Cornhole donations to be personalized - November
- Photo Shoot
- Senior Package
- Calendar
- High end dinner
- Weekend vacation rental
- Encore
- Possible dine out in December at JB Butcher

**Applefest:**

20 crafters have requested their deposit back and 80 crafters are having their deposit go to the 2021 (10/20/21) Applefest. We will send an email in October to shop our Applefest page.

**Other Business:**

Teachers breakfast in October or holiday – *need to check with principal*

Enrichment grants off the table for now

Graduation is the second Friday in June (6/12/2021)

Sara Cohen is the liaison for the Special ED PAC

# Tewksbury Memorial High School PAC

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August 26, 2020

**Attendees:** Christine Demers, Sharon Pierce, Lynette Montejo, Joy Beatrice, Lori Carriere, Paige Impink, Martha Duffett, Maureen Castiglione

**Introductions:**

Sharon Pierce opened the meeting at 7:11 P.M via Zoom.

**Minutes:**

Meeting minutes from July 9 and July 20, 2020 were accepted

**Financial Report:**

Our starting balance on July 1, 2020 as \$17,865.14, this is the beginning of our 2020/2021 TMHS PAC school year. Income \$6,763.46 includes Applefest (which is restricted until 2021) and Amazon smile donation. Disbursements were \$347.80 Checkbook balance is \$24,280.79. We have \$17, 540.79 cash available after the removal of \$6740.00 which is the restricted cash. Approved \$400.00 for PAC supplies, approved \$1500.00 for hospitality of which \$500.00 was allocated for the first day of school decoration and grab and go food for the teachers first day of school.

**Fundraising:**

Drive in movie night at Wamesit Lanes – August 30 @ 7:00 pm – 10 spots remaining

Parking pass raffle – VIP Parking 2 spots

Pac could sell Tewksbury gators (need more information)

Thinking of having a raffle of the month: some ideas are:

- Ticket pass raffle- sports pass

- Cornhole donations to be personalized

- Photo Shoot

- Calendar

- High end dinner

- Weekend vacation rental

- encore

**Applefest:**

Has been cancelled for October 2020 due to COVID and indoor restrictions

Instead have a virtual Applefest in October to help the crafters – PAC will receive no money from the event. Post it on TMHS Facebook page.

**Meeting adjourned 8:20 PM**

Next PAC Meeting September 23, 2020 @ 7:00 P.M.

(Notes recorded by CD)

# **Tewksbury Memorial High School PAC**

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## **July 20, 2020 (senior Facebook raffle)**

**Attendees:** Christine Demers, Sharon Pierce, Lynette Montejo, Joy Beatrice, Lori Carriere, Karen Nordstrom, Paula Fairweather, Paige Impink, Krissy Polimeno, Erin Asselin, Deb Adams

**Introductions:**

Sharon Pierce opened the meeting at 7:08 P.M via Zoom.

**Facebook Raffle**

All students will be entered from the master list

All names go int a basket you can only win once

Do not have to be on Facebook to win

Event will be August 2 at 7:00 pm

\$920 donated from ANL registrations, \$1000 PAC funds (estimate \$2000 budget)

Items to be raffled off mini Keurig, TV, Speakers, Hydro flask, Gift cards, Earbuds, portable charges

PAC Voted to contribute \$1100 toward raffle.

**Meeting adjourned 8:05PM**

**Next PAC Meeting August 26, 2020 @ 7:00 P.M.**

**(Notes recorded by CD)**

# Tewksbury Memorial High School PAC

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July 9, 2020

**Attendees:** Christine Demers, Sharon Pierce, Lynette Montejo, Joy Beatrice, Lori Carriere, Karen Nordstrom, Paula Fairweather, Carolyn Gaglione, Paige Impink, Krissy Polimeno, Erin Asselin, Deb Adams

**Introductions:**

Sharon Pierce opened the meeting at 7:01 P.M via Zoom.

**Minutes:**

**Financial Report:**

Our starting balance on July 1, 2019 was \$30,625.63, this is the beginning of our 2019/2020 TMHS PAC school year. Income \$12,488.69 includes Applefest and gift card donation. Disbursements were \$11,495.67 Checkbook balance is \$31,618.65. Net profit from Applefest \$13,261.19 Allocated \$15,500 for ANL. Hospitality \$1500.00 increase PAC budget to \$400.00 from \$350.00. Voted to increase scholarships up to \$7500 from \$5000. Added a line for Challenge Day (Sophomores only) \$1000.00. Increased grant money to \$5000 from \$4500. Added a line for freshman, sophomore, junior end of year gift from PAC \$3,000.00. Added back in unpaid enrichment grant of \$350.00. Remaining balance \$22,353.65. April financials approved. Removed calendar raffle approx. \$3500.00. Donated to the Tewksbury Food Pantry for \$500.00. Approved ANL budget from \$15,000 to a range of \$10,000.00 to \$12,000.00. Approved to return the unused funds for hospitality/staff luncheon of \$1047.21 to the general fund. Approved the unused enrichment grant money of \$2,700 to go back into the general fund and be reallocated next year. Approved the \$3000.00 for the classes (2021, 2022, 2023) to be carried over to 2020/2021 if necessary. Approved the PAC hold the class of 2020 funds to spend on future events, will vote on a date we will hold the funds to. -No change from previous meeting

**All Day Long:**

Need approval from the board of health – need to do a proposal (break into categories food, activities etc.)

Sharon and Joy working on proposal

One option is BBQ with the kids having their yearbooks signed

Kids can take pictures in cap and gowns with each other

May have to be done in groups

After gift bags PAC has \$6800 and a possible \$1500 in registrations

**Applefest:**

Maybe difficult to have the end of October will have to come up with other options (virtual craft fair, Spring)

Need to check with the board of health of capacity limits

Other fundraising ideas: gift card fundraiser, online silent auction

Need to put a committee together for fundraising

**Meeting adjourned 8:20 PM**

Next PAC Meeting August 26, 2020 @ 7:00 P.M.

## **Tewksbury Memorial High School PAC**

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May 6, 2020

**Attendees:** Christine Demers, Sharon Pierce, Karla Branchaud, Lynette Montejo, Joy Beatrice, Lori Carriere, Martha Duffett, Karen Nordstrom, Deb Adams, Paige Impink

**Introductions:**

Sharon Pierce opened the meeting at 7:09 P.M via Zoom.

**Minutes:**

February and April minutes approved

**Financial Report:**

Our starting balance on July 1, 2019 was \$30,625.63, this is the beginning of our 2019/2020 TMHS PAC

school year. Income \$12,488.69 includes Applefest and gift card donation. Disbursements were \$11,495.67 Checkbook balance is \$31,618.65. Net profit from Applefest \$13,261.19

Allocated \$15,500 for ANL. Hospitality \$1500.00 increase PAC budget to \$400.00 from \$350.00. Voted to increase scholarships up to \$7500 from \$5000. Added a line for Challenge Day (Sophomores only) \$1000.00.

Increased grant money to \$5000 from \$4500. Added a line for freshman, sophomore, junior end of year gift from PAC \$3,000.00. Added back in unpaid enrichment grant of \$350.00.

Remaining balance \$22,353.65. April financials approved.

Removed calendar raffle approx. \$3500.00. Donated to the Tewksbury Food Pantry for \$500.00. Approved ANL budget from \$15,000 to a range of \$10,000.00 to \$12,000.00. Approved to return the unused funds for hospitality/staff luncheon of \$1047.21 to the general fund. Approved the unused enrichment grant money of \$2,700 to go back into the general fund and be reallocated next year. Approved the \$3000.00 for the classes (2021, 2022, 2023) to be carried over to 2020/2021 if necessary.

Approved the PAC hold the class of 2020 funds to spend on future events, will vote on a date we will hold the funds to.

**Principle Report:**

Met with principle Vogel and Mr. O'Leary to discuss graduation and PAC working with class officers

PAC may donate graduation decorations

PAC is contributing gift bags to each graduate

We need to get further confirmation from the school as to what

the PAC is doing and what the senior class is doing.

**New Business:**

Plan something for the teachers for the first day of school

**PAC Nominations:**

Sharon Pierce co -chair position is up for nomination

**Meeting** adjourned 8:25 PM

Next PAC Meeting May 20, 2020 @ 7:00 P.M.

## Tewksbury Memorial High School PAC

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April 13, 2020

**Attendees:** Christine Demers, Sharon Pierce, Karla Branchaud, Lynette Montejo, Joy Beatrice

**Introductions:**

Sharon Pierce opened the meeting at 9:30 A.M via Zoom.

**Minutes:**

February waiting for approval

No March meeting schools closed due to Covid 19

**Financial Report:**

Our starting balance on July 1, 2019 was \$30,625.63, this is the beginning of our 2019/2020 TMHS PAC

school year. Income \$12,488.69 includes Applefest and gift card donation. Disbursements were \$9,498.59 Checkbook balance is \$16,736.53. Net profit from Applefest \$13,261.19 Allocated \$15,500 for ANL. Hospitality \$1500.00 increase PAC budget to \$400.00 from \$350.00. Voted to increase scholarships up to \$7500 from \$5000. Added a line for Challenge Day (Sophomores only) \$1000.00.

Increased grant money to \$5000 from \$4500. Added a line for freshman, sophomore, junior end of year gift from PAC \$3,000.00. Added back in unpaid enrichment grant of \$350.00.

Remaining balance \$21,850.94. February financials approved. Removed calendar raffle approx. \$3500.00. Donated to the Tewksbury Food Pantry for \$500.00.

**New/Old Business:**

Applefest for 2020 may have to be put on hold

No decision on graduation or ANL

**Scholarships:**

114 applications

DiSanto	Anthony
Coehn	Domenic
Fleming	Noah
Bourassa	Gianna
Nguyen	Christopher
Mehrabani	Arya
Hoyt-Paulding	Tyler
Chesbrough	Alexia



## **Tewksbury Memorial High School PAC**

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February 26, 2020

**Attendees:** Christine Demers, Sharon Pierce, Karla Branchaud, Lynette Montejo, Debbie Adams, Lori Carriere

**Introductions:**

Sharon Pierce opened the meeting at 7:00 P.M.

**Minutes:**

January Minutes Approved

**Financial Report:**

Our starting balance on July 1, 2019 was \$30,625.63, this is the beginning of our 2019/2020 TMHS PAC school year. Income \$12,488.69 includes Applefest and gift card donation. Disbursements were \$9,498.59 Checkbook balance is \$16,736.53. Net profit from Applefest \$13,261.19 Allocated \$15,500 for ANL. Hospitality \$1500.00 increase PAC budget to \$400.00 from \$350.00. Voted to increase scholarships up to \$7500 from \$5000. Added a line for Challenge Day (Sophomores only) \$1000.00. Increased grant money to \$5000 from \$4500. Remaining balance \$33,615.73 Description of treasurer position approved. Financials approved

**Principal Report:**

Girls Hockey plays Wednesday 2/26/2020, boys play Friday 2/20.

NHS induction 3/31/20

ELA MCAS 3/24 & 3/25 sophomores only

Senior project well over 100 students, begins first day of the 4<sup>th</sup> quarter

School department moving professional day to a half day on Mondays after 3 vacation days

School starts September 2, 2020

Considering moving graduation from June 4 to June 11, 2021

**Trivia Night:**

March 6 at Tewksbury Country Club

27 tables hold 32

Mulligans \$10 each, Gift baskets and lotto board (\$100 bill in center)

**Grants:**

3 Applications to date

Approved one for the foreign language department for easels

Approved one for robotics club for t shirts for a competition.

(shirts ate approved for outside events only)

**New/Old Business:**

Amended the by -laws approved

**Meeting:** Meeting was adjourned at 8:00P.M.

**Next meeting : March 25, 2020**

(Notes recorded by CD)

# Tewksbury Memorial High School PAC

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January 22, 2020

**Attendees:** Christine Demers, Joy Beatrice, Sharon Pierce, Paula Fairweather, Lori Carriere, Martha Duffett, Lynette Montejo, Debbie Adams, Carolyn Dagline

**Introductions:**

Sharon Pierce opened the meeting at 7:075 P.M.

**Minutes:**

October Minutes Approved

**Financial Report:**

Our starting balance on July 1, 2019 was \$30,625.63, this is the beginning of our 2019/2020 TMHS PAC school year. Income \$6095.40 Applefest, Donation \$727.50. Disbursements were \$8570.44 Checkbook balance is \$28,878.09. Net profit from Applefest \$13,510.40. Allocated \$15,500 for ANL. Hospitality \$1500.00 increase PAC budget to \$400.00 from \$350.00. Voted to increase scholarships up to \$7500 from \$5000. Added a line for Challenge Day (Sophomores only) \$1000.00. Increased grant money to \$5000 from \$4500. Remaining balance \$23,727.98 Description of treasurer position approved. Financials approved

**Principal Report:**

Social host night February 26, 2020 Senior project applications due Feb 7  
Course recommendations for next year should be done by the teacher's by mid-February  
Student cannot change electives after the last day of school this is new this year. Students will meet with guidance in March.

**Applefest:**

Update student communication/volunteering  
Expand vendor area  
PAC looking into recyclable bags

**New/Old Business:**

Amended the by -laws approved  
Holiday Adopt-A-Family – enjoyed the gifts  
Stuffing of envelopes February vacation  
3 tables still available for Trivia Night  
Memo is going out for grants by 2/25/2020

**Meeting:** Meeting was adjourned at 8:45P.M.

**Next meeting : February 26, 2020**

(Notes recorded by CD)