

## TMHS PAC Meeting Minutes

Sept 8, 2014

**Attendees:** Erin Asselin, Cathy Burgoyne, Kim Rosa, Linda Poli, Maura Rauseo, Karyn Gouviea, Paula Fairweather, Jennie Welch, Jean Carr, Loretta Ryan, Linda Rekkbie, Diane Morris, Angela Kalkhoran, Nader Kalkhoran, Blanca Palavicui, Anna Barboza, Karen Berglund, Arthy Bennett, Kathy Benvenuto

**Introductions and Minutes:** Co-chair Loretta Ryan opened the meeting at 7:02 P.M. The May meeting minutes were presented and approved with minor correction.

**Future PAC Dates:** Members agreed to hold the PAC meetings on the last Monday of the month. Since we have already had one for September, the September 29<sup>th</sup> will be designated as the Applefest Meeting date. Members agreed not to hold a PAC meeting in December and June. Future Dates will be: 10/27, 11/24, 1/26, 2/23, 3/30, 4/27, 5/18 at 7:00 PM in the 1<sup>st</sup> Floor Teacher's Room.

**Officer Welch/TPD:** Officer Welch informed the members that the Police Department will be having a Drug Awareness Week in October. The police department will be running various training/contests with a kickoff on Oct 19<sup>th</sup> (Candlelight Vigil). The Police Department has been given \$17,000 grant funding towards these events. Calendar of events will be provided in the future. Other towns (Lowell, Chelmsford, and Billerica) will also be holding similar events and Tewksbury resident are encouraged to participate in those activities. There will be a video contest for high school students. The video will be a Public Service Announcement (PSA)... more details/guidelines will be communicated.

She encouraged all adults to attend the night time events to educate oneself on substance abuse. If you have any ideas or question, please contact Officer Welch at [jwelch@tewksbury-ma.gov](mailto:jwelch@tewksbury-ma.gov).

**Principal's Report/Discussion:** Loretta Ryan provided the members the Principal's Report

- The PAC Co-Chairs will be meeting with administration on a monthly basis and PAC meeting minutes will be emailed to them
- New teacher requests form will be used and signed off by the Principal before the PAC members vote on funding a request.
- TMHS Open House is scheduled for Wednesday, Sept. 10<sup>th</sup> from 6-8 pm
- Will PAC host quarterly teacher's breakfast during postsing of grades? Linda Rekkbie suggested that staff signing up to bring things in similar to the Ryan School
- PAC to host Staff Appreciation Luncheon? (95-100 total staff). PAC members will discuss this at a future date
- #awesomeyear: TMHS Staff will be tweeting things that will make this year an awesome year.
- New rugs ordered for front entrance & gym entrance

## Tewksbury Memorial High School PAC

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**Treasurer's Report:** Erin Asselin presented the treasurer's report. The balance as of Sept. 8, 2014 is \$26,449.49. A motion was made and approved to revise the allocation for tables from \$400 to \$0 for this year (since the high school had purchased tables for Career Day and can be used at Applefest). The treasurer's report was approved.

Treasurer position will be open for the 2015/16 school year. Erin Asselin is looking for someone to shadow her this school year.

**Applefest:** This is the PAC's one big fundraiser. Linda Poli, Karyn Gouviea, Kathy Benvenuto are chairing the event this year. We have 97 crafters that have turned in the money/paperwork so far. A motion was made and approved to hire police detail for core hours of the event. There will be an Applefest meeting on Sept. 29 at 7:00 pm in the teacher's room on the 1<sup>st</sup> floor. Need volunteers to help at the event – Oct. 25 and the night before Oct. 24 (6:30 – 8:00 pm).

**Enrichment Programs 2014/2015:** We have 2 speakers selected through Mr. Bellistri from last year - Cara Filler and Kevin Brooks. The cost ~\$2,500 each plus travel expenses (includes SADD discount). Cathy Burgoyne /Mr. Bellistri will work out dates with the administration.

### **Other Items:**

- Loretta Ryan informed members that a TMHS Blanket was purchased and given to Donna Lizotte. The blanket was a token of appreciation from the PAC for all her years running the All Night Long.
- Loretta Ryan informed members that she has purchased TMHS PAC Note Cards that can be used as Thank You Cards
- Jean Carr spoke about the Programming Club (no fee club) that is in need of computers. BAE Systems is willing to give them free re-furnished laptops. A tax id# is required. Erin Asselin will look into the tax ramifications of giving out the PAC tax id# to companies. Loretta Ryan also will look into get some free computers.
- Erin Asselin spoke about the upcoming TEF School Auction being held on Nov. 7<sup>th</sup> at the Tewksbury Country Club. Tickets will be on sale at all the School Open Houses as well as on-line and the Community Service Center.
- Loretta Ryan informed the members of the Town-Wide Cleanup Day on Oct. 4<sup>th</sup> and a Harvest Festival being held this Sunday on Livingston Street.
- Co-Chair positions will be open for next school year. Anyone interested should contact Loretta Ryan or Linda Rekkbie.
- Maura Rauseo will create a flyer for the Student Council to hand out during Open House when parents checked in.

**End of Meeting:** Meeting was adjourned at 8:14 P.M. **Next meeting is scheduled for October 27, 2014 at 7 PM.**

(Notes recorded by AB/KG)