

# Tewksbury Memorial High School PAC

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## TMHS PAC Meeting Minutes

January 28, 2016

**Attendees:** Mariellen Tsaousis , Joy Beatrice, Laura Hulme, Karyn Gouveia, Paula Fairweather, Linda Poli, Cathy Burgoyne, Arthy Bennett

**Introductions:**

Co-chairs Mariellen Tsaousis/Joy Beatrice opened the meeting at 7:04 P.M.

**Introductions and Minutes:**

November's PAC meeting minutes were presented and approved.

**Financial Report:**

Laura Hulme presented the 2015 Applefest's total profit was \$14,842.45 (up from last year). The members thanks Karyn Gouveia & Linda Poli for all their hard work. Laura also presented the Treasurer's Report from 9/23/15 – 1/28/16 which shows a PAC account balance of \$32,907.67. Laura also included all the allocated items that have been approved by PAC members (ie, scholarships, enrichment, landscape, benches, DJ for Trivia Night). The PAC members agreed to allocate \$15,000 for ANL, remove \$436.45 for banners from allocated list, allocated \$1,210 for 2016 Applefest, allocate \$200 for TMHS student bereavements use, allocate \$1000 for teacher appreciation luncheon and allocated \$100 for Carol's retirement gift. Members approved the treasurer's report. A motion was made and approved to prove the Shea Family with a bereavement gift of \$50 towards either a 99 gift card or toward the daughter's scholarship fund if one is set up. This left a total of \$ \$1,968.15 that is not allocated at this time.

**Principal's Report:** Mariellen Tsaousis provided members an update from Mrs. Vogel.

- Mrs. Vogel will be going to the school committee on 2/10 for approval of the new TMHS schedule for the 2016/17 school year. She commended her staff for all their hardwork and time (also devoted their own time) to create this schedule and offer students new course selections.
- February 12th is a half day. 9th,10th, and 11th grade students will have an assembly. School will be announcing course sign-ups for the upcoming 2016/2017 school year, and introductory of new classes will be given at this time. Teachers will be placing core courses and recommendations in Aspen, one week prior to February vacation. Electives may also be viewed/selected on Aspen. Continuing throughout the month of March, Students will be meeting with their guidance counselors to discuss/review their new schedules. Seniors will have several workshops to attend on February 12th.
- February 4<sup>th</sup> is the 8<sup>th</sup> grade Info Night at the high school. Mrs. Vogel asked if Pac board could attend 8th grade info. night. All department heads will be attending to answer any questions. Joy Beatrice will speak to Mr. Stamp to see if he will put up a slide about the TMHS PAC.
- On March 14<sup>th</sup>, the NHS Induction Ceremony will be held at 7:00 pm. There were 73 Juniors/Seniors that applied applications are being reviewed at this time.

**Enrichment:**

Cathy Burgoyne gave members an update. Davey Muise will be presenting on 4/12. Davey is a former teacher turned rock star who's returned to inspire students. Joy was able to get a overnight room for the presenter at a local hotel for free. There is still funds available for another Enrichment program.

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Cathy will work with Mr. Bellistri to see if there is someone else that the school would like to have come in.

### **Trivia Night:**

Mariellen updated the members on behalf of Loretta Ryan. Trivia Night is on 3/11 at the Tewksbury Country Club. Last year's table purchasers have been notified to provide their money to Loretta by 2/8 or their table will be release to new purchasers. Loretta is looking for volunteers. Paula Fairweather and Linda Poli will be contacting Loretta to offer their help.

### **All Night Long:**

Arthy updated the members on behalf of Joanne Foley & Erin Asselin. We are mailing out donation letters to past businesses that have donated to ANL.

Evening with Angels (Laura Lee) will be on March 30th at 7pm, TCC

- Tickets are \$25... you can get tix from Joanne, Erin, Arthy & Laura
- We'd like to send out fliers through the email distribution
- For that night, raffles will be handled by Laura and Food by Erin
- If anyone would like to donate a basket, please contact Laura Hulme

ANL Event is June 3rd – June 4th

- Currently 240 Seniors (Last year's class was ~234 students. We had ~175 attend)
- Volunteer coordination will be handled by Joy, Food will be handled by Laura, Gift Bags will be handled by MaryLu Parker... and Cathy Burgoyne volunteered to help again, Booking Entertainment will be handled by Arthy, Decorations will be handled by Sharon & Jen Moyihan,
- Need a Senior student to put together slide show
- Mailing/stuffing party tentatively on 2/23... depending on how quickly businesses provide their gift card donations to make the Raffle Calendar

Future ANL... potential outside venues

- Loretta will price out Kings in Burlington
- Arthy will price out Wamesit Lanes
- Sharon will price out Lowell Boy & Girls Club

Since the Evening with Angels is now a PAC fundraiser, we were looking for a volunteer to head up this event. Laura Hulme said she would run it next year.

### **Community Service Project:**

Linda Poli told the members that the gift donated by some PAC members for a TMHS family was delivered to the guidance department to distribute. A picture of all donated items was shown to the members. Linda Poli will discuss next year's donation with Mrs. Vogel. We are hoping to get more details on the needs of the family for next time.

### **Voting Procedures:**

Joy Beatrice reminded members that if there are any changes to past events to contact the board members so they can be placed on the agenda for the next PAC meeting.

### **Scholarships:**

Joy Beatrice proposed a new procedure for picking scholarships. The only requirement for TMHS scholarship candidates would be that they fill out the Community Application and plan to attend a 2yr or 4yr college. The winners would be chosen during a PAC meeting with members present. There was a discussion between all the members of this new procedure -- would allow more candidates to apply, being more transparency, allows ALL TMHS students to be included, the PAC members no longer have to track who has volunteered in PAC events, etc. A motion was made and approved to use this new procedure for this year's selection of winners. The Bylaws will be amended to reflect the new procedure

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and presented at the next PAC meeting. The members approved eight \$500 scholarships be awarded. The members discussed adding 2 more totaling 10 scholarships for 2016 but will defer this decision until the April 2016 meeting to review the PAC's Bank Balance.

### **Town Wide PAC Meeting:**

Joy Beatrice provided the members an update on what was discussed at the Town Wide PAC Meeting.

- Mrs. Regan told PACs that all fliers must be approved by Dr. O'Connor before distribution.
- There will be a meet & greet with the new Superintendent (Chris Malone) on 3/9
- The Kindergarten Information session will be held on 2/3 at 9:30 am at the Public Library and 6:30pm at TMHS.
- Aspen is now available for grades K-4<sup>th</sup>
- The K-5 is piloting two new ELA series.
- A reminder to update your emergency contact information with the schools (including phone numbers and emails)
- The PACs need to fill out a form for all fundraisers that will be held and have it approved by the school committee
- All contracts must be provided to the principal.

### **Future PAC Dates**

Feb. 24<sup>th</sup> (Wednesday)

Mar. 23<sup>rd</sup> (Wednesday)

April 27<sup>th</sup> (Wednesday)

May 25<sup>th</sup> (Wednesday)

June – No Meeting

**End of Meeting:** Meeting was adjourned at 8:45 P.M.

**Next meeting is February 24<sup>th</sup> (Wednesday).**

(Notes recorded by AB)