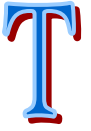




# TMHS PAC Meeting Minutes, February 4 , 2013



## **Attendees:**

Erin Asselin, Cathy Burgoyne, Paula Fairweather, Joanne Foley, Lynn Iannacci, Linda Poli, Maura Rauseo, Linda Rekkbie, Loretta Ryan, and Vice Principal Mr. Jason Stamp

## **Introductions and Minutes:**

Co-chairs Linda Rekkbie & Loretta Ryan opened the meeting at 7:03 PM. January minutes were presented, and accepted.

## **Principal's Report/Discussion:**

Mr. Stamp reported that approximately 38 parking spots were made available to junior drivers on a lottery system. Biology MCAS make up exams were held. A question regarding availability of tables from the high school for the College Fair was asked because the PAC has traditionally paid for tables. Mr. Stamp will check with Roland, the high school custodian, to see if there are enough tables at the high school for the fair. A question regarding tickets for graduation was asked. Mr. Stamp said that at this time they do not expect to put a limit on number of attendees. The gym will seat about 1400 people and that should be sufficient. A question regarding the walking track above the gym was asked. Mr. Stamp said that the track is not open to the public. But if there is practice or a game going on, the walking track is available.

## **Treasurer's Report:**

Treasurer's report was presented, few expenses occurred this month. The report was accepted .

## **General Discussion:**

- A request was made and approved to donate \$300.00 for the Reader's Choice Literacy Program in the Larrabee Library @ TMHS.
- All Night Long update: First meeting will be held in January. ANL will be seeking donations for ANL, including prizes for calendar raffle in April and raffle at Laura Lee, clairvoyant, fundraiser in March.
- Trivia Night update: March 8<sup>th</sup> at Tewksbury Country Club has been sold out. There are 33 teams at \$200 per table. There will be a raffle. Three prizes will be given out, 1<sup>st</sup> place - \$300, 2<sup>nd</sup> place - \$200 and best theme table.
- By-Laws: the following changes were made and accepted :

**Article VI, Section e:** Added 'The current Treasurer will be responsible for reporting taxes at the end of June and going over materials with the in-coming Treasurer. '

**Article VII:** Added Section g, 'Officers may choose to run for their office or any other office as many times as they desire but they must be re-elected to that position each academic year. Officers may hold their respective office for a term limit of no longer than three (3) consecutive years.

(cont'd)

## **General Discussion(cont'd):**

**Article X, Section b:** Remove ' \$100.00 for each co-chair' to '\$200.00'

**Article XIII:** Remove entire section and replace with the following:

The TMHS PAC may decide to award scholarships to graduating seniors from Tewksbury Memorial High School(TMHS) based on funds available in the PAC checking account. The number and amount of each scholarship shall be determined at the February TMHS PAC meeting in the current school year.

Scholarship Committee Members to be appointed at the March TMHS PAC meeting in the current school year.

Students who wish to apply for a PAC Scholarship shall use the TMHS PAC Scholarship Form located in the Guidance Office at TMHS. The Guidance Dept. will forward all scholarship applications to the PAC in the month of May for evaluation.

Appointed Scholarship Committee Members will meet to review each application and determine which applicant(s) qualify for a PAC scholarship. This Committee shall consist of 3 PAC members.

Parents/Guardians/PAC Board Members & PAC General Members of graduating seniors that apply for a PAC scholarship are not eligible to sit on the Scholarship Committee.

The current PAC scholarship Application shall remain in place unless there are proposed changes or edits by any PAC members. Any changes or edits on the existing TMHS PAC Scholarship Application to be presented, voted on and approved by PAC members prior to releasing the revised Application to the Guidance Department for use.

Scholarship Certificates for the Scholarship Awards will be presented on TMHS Awards Night. Funds to be released to recipient upon receipt of acceptable documentation(Tuition Bill, Housing Bill, etc...).

Scholarship Committee Member(s) or a TMHS PAC Representative will attend Awards Night and present Certificates to recipients.

**Article XVI:** Change language to read: 'Voting rights to be allowed for PAC Alumni who serve in a Coordinator capacity for a specific PAC Event(Applefest, Trivia Night, All Night Long) or for an active alumni PAC participant who attends monthly meetings.

**Prepared by and Voted and accepted** language was updated to reflect current board members.

- Town-wide PAC update: group is looking for a uniform treasurer's form for all PAC's. April's town-wide PAC meeting will discuss this, so all treasurer's are requested to attend.  
The district is having a locksmith look into locks on doors for classrooms.  
Other schools are looking for volunteers to run school libraries. Tewksbury public library will provide some training.  
After Town-wide Auction expenses and reserves are removed, there is about \$25,000 to be put towards technology. Each school has been asked for their three top technology priorities.  
Next year's Auction will be on Friday, November 22, 2013.

## **End of Meeting & PAC Meeting Schedule:**

Meeting as adjourned at 8:25 p.m. PAC Meeting Schedule: 2/25, 3/25, 4/29 & 5/20