



TMHS Parents Advisory Council (PAC) Minutes

Meeting Sept. 29, 2009

Attendees

Joanne Foley, Nancy Bonugli, Pam Anzuoni, Stacy Downing, Lynn Inannicci, Lisa Kuegler, Nancy Sutherland, Marie Loschiavo, Diane Dunlevy, Maura Rauseo, Arlene Mignon, Kathy Benvenuto, Jackie Moose, Bette Lewin, Shiela Fabiano, Suzanne Russell, Joe Russell

Meeting was called to order at 7:00 PM and introductions took place.

Minutes

Minutes were submitted by Jackie Moose from Monday, May 18th, 2009 PAC meeting and approved. A copy will be posted to the TMHS website in the PAC section.

Treasurer's Report

Sheila Fabiano presented the Treasurer's report. \$ 2,348.79 funds available and not allocated. The report was approved. Sheila will plan on setting up an online account within the next few weeks and coordinate new signature cards to update the account with 2 PAC members, Sheila Fabiano and Lisa Kuegler.

Principal's Report

Security: During the school day all of the doors are closed and locked at TMHS from 7:30 AM to 1:45 PM. People must buzz in to gain access to regular scheduled hours. All people entering and leaving the building are required to sign in and sign out including teachers. A new hall monitor will be located in B Hall.

Graduation date of June 4th, 2010 has been set. This date to be made available to the

Smart Board News: A total of 21 smart boards are currently at the high school. A total of 2 responders for use with smartboards are at TMHS. Responders are being used by math teachers. Discussion took place about getting more smart boards in the math department. Currently 5 smart boards are in the math department. There are a total of 12 classrooms in the math department. Discussion took place on ensuring that all smart boards available are being utilized by teachers. Some of the money for new smart boards is coming from the school budget.

Library air conditioners: Library air conditioners are on hold due to the cost of the project. The outdated electrical system is cost preventative. The actual cost estimates are still under investigation.



Old Business

Apple Fest 22nd year: Saturday Nov. 7th, 2009

The PAC reached out to the All Night Long committee to help with the Apple Fair and for this first time ANL and the PAC are doing it as a joint venture to ensure the resources are available to keep the Apple Fest event. The PACs in the past years usually give a donation to the ANL committee. Fund-raising was discussed and the allocation of the Apple Fest profits between the PAC and the ANL committees. A vote was taken to allocate 60% of all Apple Fest profits except the raffles to the TMHS PAC and 40% of all profits except the raffles to the ANL committee. The vote passed. All were in favor. ANL raffle and PAC raffles will remain separate. Advertising was discussed. A motion was made to allocate not more than \$300 to advertise signs for Applefest. All approved. Advertising already went out in the All Night Long Suzanne Russel I is contacting all of the school groups to coordinate the class tables at the apple fair. The Apple Fest committee is looking for help with advertising. A hand sheet flyer to the schools was suggested. Sign up sheets were passed around to sign up for a responsibility. Next apple fair meeting is in Wednesday, October 14th, 7 PM at the high school.

Student Team Trivia Night: Saturday, Oct. 17th, 2009, 6:30 PM start

All 4 grades will split the profits. Donations are still being accepted for water and soda and table cloths. A sign up sheet for volunteers was passed around. Seniors are in charge of advertising. Juniors are responsible for coordinating the food. Juniors are trying to get the pizzas donated. Sophomores are responsible for coordinating the raffles. Freshmen are responsible for clean up. It was suggested that a letter be drafted for the students with a TMHS PAC letterhead to provide to the businesses for donations. Discussion took place about advertising on facebook. Joe Russell is the DJ and Keith Rausedo is the questionnaire. A motion was made to allocate PAC funds of \$100 donation for the senior center and police detail not to exceed \$200. All were in favor. The cost to attend the event is \$7 per child.

Adult Trivia Night: April 1st, 2009

The Adult Trivia night fundraiser is scheduled for April 1st at the Tewksbury Country Club. The cost to attend the event is \$20 per adult. The cost of the DJ and questionnaire is \$650 total. Discussion took place about reducing the DJ and questionnaire costs for 2010-2011 event. This year's event is already under contract.

TMHS Sign

Nancy Bonugli researched the estimated costs of a new sign at the entrance to TMHS. The estimates are \$5-6K. \$2K was allocated for the sign. Discussion took place about what would be on the sign. A drawing of the sign and material was requested. Suggestions were made to pursue advertising on the sign to offset the costs for the sign.



New Business

Budet Advisory Committee

The Budget Advisory Committee is looking for two representatives from the TMHS PAC to participate on this committee. Anyone interested in participating on the committee can contact School Committee Chair, Richard O'Neill.

Funding Requests

Library

The library is requesting funding for a book discussion group. A total of \$188.66 is left in the budget from last year. If the money is not available then additional funds of \$100 were allocated. A vote was taken and all were in favor.

Food Pantry Donations

A request for a food donation was discussed. The students throughout the year support the food pantry with fund drives. A cash donation was tabled until the cash receipts from the fair are available

World Studies Teacher Request

Sophomore world studies teachers requested \$750 to bring the Lowell Mills Girls in house program to TMHS. 160 kids would benefit from the funds. With the apple craft fair funds undecided, no money is being allocated. The goal of the PAC funding allocations is to use the funds to aid the school wide population. No funds were allocated at this time.

Administrative Roundtable Chats schedule:

Nov. 30th @ 5:30 P.M., January 25th @ 2:30 P.M., Feb. 22nd @ 5:30 P.M., March 29th @ 2:30 P.M., April 26th @ 2:30 P.M., May 24th @ 2:30 P.M.

Next TMHS Pac meeting is Monday, Oct. 26th, 2009 in the TMHS guidance office. All Pac meetings will be scheduled on Mondays.

The meeting was ajourned at 8:45 PM.

LFK:secretary